



## **Notifying the Public of Rights under Title VI/ADA**

New Horizons Community Support Services, Inc. posts Title VI/ADA notices on our agency's website [www.mo-newhorizons.com](http://www.mo-newhorizons.com), in public areas of our agency, in our board room, and on our buses and/or paratransit vehicles.

New Horizons Community Support Services, Inc. operates its programs and services without regard to race, color, or national origin, in accordance with Title VI of the Civil Rights Act of 1964.

New Horizons Community Support Services, Inc. operates its programs and services without discrimination against individuals with disabilities, in accordance with the Americans with Disabilities Act of 1990.

If you believe you have been discriminated against on the basis of race, color, or national origin by New Horizons Community Support Services, Inc., you may file a Title VI complaint by completing, signing, and submitting the agency's Title VI Complaint Form.

To obtain additional information about your rights under Title VI, contact: Human Resources at 573-636-8108 or email [TitleVI@mo-newhorizons.com](mailto:TitleVI@mo-newhorizons.com). For more information visit <https://mo-newhorizons.com/title-vi-notice/>.

### **How to file a Title VI/ADA complaint with NHCSS:**

1. Complaint forms can be obtained on-line at <https://www.mo-newhorizons.com/title-vi-notice/> or by requesting one from any staff.
2. In addition to the complaint process at New Horizons Community Support Services, Inc., complaints may be filed directly with the Federal Transit Administration, Office of Civil Rights, East Building, 5<sup>th</sup> Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590.
3. Complaints must be filed within 180 days following the date of the alleged discriminatory occurrence and should contain as much detailed information about the alleged discrimination as possible.
4. The form must be signed and dated and include your contact information.

If Title VI complaint procedure information is needed in another language, contact Human Resources 2013 William Street, Jefferson City, MO 65109, or call HR Specialist at 573-636-8108.

Si necesita información sobre el procedimiento de Demanda de Título VI en otra lengua, comuníquese con Recursos Humanos en 2013 William Street, Jefferson City, MO 65109 [Estados Unidos], o llame al especialista de Recursos Humanos al 573- 636-8108.

如需其他语言的第六章投诉提交程序信息，请联系人力资源，地址：2013 William Street, Jefferson City, MO 65109，电话：（573）636-8108，邮箱：[TitleVI@mo-newhorizons.com](mailto:TitleVI@mo-newhorizons.com)。